

**HRA.1 OPERATIONAL DECISION - APPLICATIONS FOR VER/VS/FR  
TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b>		<b>Ref No:</b>	
<b>Type of Operational Decision: Applications for VER/VR/FR/VS</b>			
<b>Executive Decision</b>		<b>Council Decision</b>	
<b>Status: Delegated to Councillor Holt – Chair of Human Resources and Appeals Panel with advice from Guy Berry – Assistant Director of Human Resources</b>			
<b>Title/Subject matter:</b> Applications for VER/VR/FR/VS			
<b>Budget/Strategy/Policy/Compliance – Is the decision:</b>			
(i) within an Approved Budget			
(ii) not in conflict with Council Policy			
(iii) not raising new issues of Policy			
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]			
<b>Details of Operational Decision Taken [with reasons]:</b>  Consideration was given to applications from employees requesting voluntary severance, premature or flexible retirement from the Council.  <b>Decision:</b>  That the following employees be allowed to retire prematurely/be granted voluntary severance/flexible retirement:-			
Employee	Department	Retirement Date	Grounds
IB	DCYP&C	31.08.14	VER efficiency with Severance
GW	DCYP&C	31.08.14	VER efficiency with Severance
SH	DCYP&C	31.08.14	VER efficiency with Severance

AA	DCYP&C	31.08.14	VER efficiency with Severance
JS	DCYP&C	31.08.14	VER efficiency with Severance
AB	DCYP&C	01.06.14	Flexible Retirement
HM	DC&WB	31.05.14	Voluntary Severance
<b>Decision taken by:</b>		<b>Signature:</b>	<b>Date:</b>
Director or Chief/Senior Officer		G Berry	24.04.14
<b>Members Consulted [see note 1 below]</b>			
Executive Member/Chair		T Holt	24.04.14
Lead Member			
Opposition Spokesperson			

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Executive Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**

**COUNCILLOR T HOLT**  
**Chair**

**(Note: The meeting started at 10.00 am and ended at 11.00 am)**